

Academic Year 2019

Graduate School of Business Administration

Kobe University

Special Entrance Examination

PhD Program

Application Procedure

Graduate School of Business Administration

Kobe University

The admission policy of the Graduate School of Business Administration, Kobe University

Mission

The doctoral degree program at the Graduate School of Business Administration, Kobe University, develops students' research capabilities in the field of business administration through a five-year educational curriculum, which consists of a two-year master's program and a three-year doctoral program. The objectives of the programs are as follows:

(1) Master's Program

The program provides students with specialized and advanced knowledge in the fields of management, accounting, commerce and related fundamental disciplines, and helps students develop the ability to apply scientific methodologies for generating new managerial insights. After the completion of this program, students will be able to contribute to the advancement of their respective fields at universities and research institutions as well as in industry.

(2) Doctoral Program

The program provides students with advanced research opportunities through which they can acquire in-depth knowledge and develop the ability to conduct innovative research in the fields of management, accounting, commerce and related core disciplines. After the completion of this program, students will be able to engage in research and education and play a leading role in their respective fields at universities and research institutions. They will possess the potential to influence the world through their research achievements and contribute to the progress and development of human society.

The attributes of students sought by the program

The doctoral degree program at the Graduate School of Business Administration, Kobe University seeks students with the qualities and abilities necessary to meet the program objectives. For this purpose, the program accepts students with outstanding abilities regardless of their university and academic background. Applicants with the following qualities and abilities are particularly sought after:

- Applicants with a strong will to investigate the basic principles of management, accounting and commerce
- Applicants with the capabilities to acquire scientific methodologies necessary for resolving research questions in management, accounting and commerce
- Applicants with the capabilities to conceptualize and develop their research outcomes through new scientific insights in the fields of management, accounting and commerce

The doctoral program at the Graduate School of Business Administration, Kobe University, conducts a special entrance examination for a full-time professor, associate professor, assistant professor, lecturer, or research associate at a university; a researcher at research institute who is recognized by the faculty as having high ability. A qualified candidate may apply for the examination on the basis of the screening of the application documents without paper or oral examination provided that he/she obtains a letter of recommendation from a faculty member of our graduate school.

1. Number of Students to Be Admitted

Limited number

2. Applicant Qualifications

Applicants must fulfill at least one of the following criteria at the time of application.

- (a) Be a full-time professor, associate professor, assistant professor, lecturer, or research associate at a university.
- (b) Be a researcher at a private or national research institute, provided that the Graduate School of Business Administration recognizes that he/she has the same ability as those listed in (a).
- (c) Hold a master's degree or a MBA degree and have written an excellent master's thesis or academic paper on business administration or related subjects. The candidate must also be deemed a competent researcher by the School.

In addition, applicants must fulfill at least one of the following criteria.

- (1) Have received a master's degree or a MBA degree.
- (2) Have received a degree equivalent to a master's degree or a MBA degree in a foreign country.
- (3) Have received a degree equivalent to a master's degree or a MBA degree from a foreign school by completing correspondence courses administered in Japan.
- (4) Be acknowledged by the Graduate School of Business Administration of Kobe University through separate enrollment eligibility screening as having academic ability equivalent to or higher than a master's degree holder or a MBA degree holder, and who will be 24 years of age by March 31, 2019.
- (5) Have completed a course and have received a degree equivalent to a master's degree or a MBA degree at a foreign graduate school in Japan, which is acknowledged as an educational institution by the home country's education system, and approved by the Japanese Ministry of Education, Culture, Sports, Science and Technology.
- (6) Have completed a course and have received a degree equivalent to a master's degree at the United Nations University, which was established under the United Nations General Assembly's resolution of December 21, 1972, based on the provision in Paragraph 2, Article 1 of the Act on Special Measures Law (Law No. 72, 1976) concerning the Implementation of the Agreement between the United Nations and Japan relating to the Headquarters of the United Nations University.
- (7) Have completed the course at a foreign school, an institution specified in the Ordinance for Enforcement Article 155, Paragraph 1, Item 4, or the United Nations University and have satisfied requirements equivalent

to an examination and screening specified in Article 16-2 of the Graduate School Establishment Standard (under the Ministry of Education Notification No. 28, 1974), and is recognized as having the ability equivalent to a master's degree holder or higher.

- (8) Have been specially designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology (under the Ministry of Education Notification No. 118, 1989).

3. Application Period for Eligibility Screening

If you apply under the qualification of (4), please obtain an Application for Eligibility Screening form at the Academic Affairs Section. Your application documents must arrive at our office between Wednesday, August 22 and Wednesday, August 29, 2018. Please enclose a self-addressed envelope (Standard size 23.5 cm×12 cm) with a postal stamp of JPY 82 if inside Japan.

4. Application Period

Applications must be received between Friday, October 5 and Monday, October 15, 2018.

All applications must be sent by registered express mail. Please write Application for Special Entrance Examination of PhD Program of the Graduate School of Business Administration in red ink on the front of the envelope. Applications submitted in person will not be accepted.

5. Application Procedure

Enclose the required application documents listed below in an envelope and send it to the Academic Affairs Section by registered express mail.

Address: Academic Affairs Section,
Graduate School of Business Administration, Kobe University
2-1, Rokkodai-cho, Nada-ku, Kobe-shi
657-8501, Japan
Tel: +81-78-803-7260
Fax: +81-78-803-7294
E-mail: bkyomu@b.kobe-u.ac.jp

(1) Application Form and Curriculum Vitae

Please use the Graduate School's designated format.

(2) Examination Fee

Please pay the examination fee (JPY 30,000) at a Japanese post office using the payment slip provided by Kobe University. The postal transfer payment receipt (with the date stamp issued by the post office) must be attached to the application. International students on a MEXT Scholarship should submit a copy of their MEXT Scholarship Certificate instead of the examination fee. If you wish to remit money from overseas, please contact the Academic Affairs Section for details.

(3) Letter of Recommendation from a Faculty Member of Our Graduate School

Submit a letter of recommendation written by a faculty member of the Graduate School of Business

Administration, Kobe University. A specific format is not required. The faculty member must attach his/her signature and seal the envelope.

(4) **Master's or MBA Thesis**

(a) Summary of Thesis (8 copies)

Submit your thesis summary that does not exceed more than 3 pages of A4-size paper. If you write your thesis in a language other than Japanese, you may submit your thesis summary written in English (maximum 3,000 words).

(b) Thesis

Submit 8 copies of your master's or MBA thesis. You may attach your other research papers for reference.

* If your master's degree does not require a thesis, you must submit 8 copies of your research summary during the master course that exceeds more than 10 pages of A4-size paper. You may write it in English (maximum 10,000 words).

(5) **Research Plan** (original and 7 copies)

Please use the Graduate School's designated format.

(6) **Academic Transcript (Master's degree)**

Submit an original transcript issued by the president (or dean) of the graduate school from which you graduated.

(7) **Certificate of Graduation**

Submit an original certificate of graduation issued by the president (or dean) of the graduate school from which you graduated.

(8) **Academic Transcript (Bachelor's degree)**

Submit an original transcript issued by the president (or dean) of the university from which you graduated.

(9) **Photograph (4cm x 3cm)**

Two (2) passport-sized photographs (4 x 3 cm) for Application Form and Examination Admission Slip. Your photographs must show your full face, without a hat, and be taken within the past three months.

(10) **Certificate of Employment**

Submit a certificate of employment issued by the relevant university, research institute, company, or government.

(11) **Examination Admission Slip**

Please complete the required information in the Graduate School's designated format with your photograph.

(12) **Certificate of Residence**

Foreign applicants residing in Japan should submit an official document indicating their residency status in Japan issued by the head of their residential city/ward/town/village, such as Copy of Resident Record issued within the past 30 days.

(13) **Address Slip (2 copies)**

Please fill in your name, address, and zip code in the Graduate School's designated form. These slips are used to send the Examination Admission Slip and enrollment procedure documentation.

(14) **Self-Addressed Stamped Envelope**

Please enclose a standard size (23.5 cm×12 cm) self-addressed envelope with your name, address, and zip code and postal stamps attached for return postage (express mail postage of JPY 362 if in Japan).

Note 1: Each certificate must be the original.

Note 2: As for certificates prepared in foreign languages other than English, please attach a Japanese translation with an authentication of the translation issued by a public institution such as consulate or embassy.

In the case of a certificate issued by a university in China, please follow the procedures to have the certificate directly delivered from the China Academic Degree and Graduate Education Development Center (CDGDC), a foundation under the direct control of the Chinese government, to the Student Affairs Section at the Kobe University Graduate School of Business Administration (registration code: W600510) by the last day of the application term. (As a general rule, any document is rendered invalid if the document has been received by the applicant himself/herself from the university that he/she graduated from and has been submitted to the Graduate School.) The aforementioned procedures require the applicant to submit the certificates to CDGDC and payment of the fee as predefined. Please ensure that the certificate is issued in English. Please see the details of the procedures on the CDGDC website at <http://www.cdgdc.edu.cn>.

Note 3: Specify the contact person in Japan if you are applying from a foreign country.

Note 4: If one of the following states applies to you, please submit the specified documents at the time of enrollment.

(a) If you will continue to work for the current company or civil service after enrollment, submit a letter of approval by your supervisor to enroll in the graduate school.

(b) If you will retire from the current company or civil service to enroll in the graduate school, submit a certificate of retirement.

6. Obtaining the Application Forms

Please obtain the designated application forms via one of the following methods:

[Download the application forms from the website:]

Download the documents from the Kobe University website (<https://www.b.kobe-u.ac.jp/prospective/exam/phd>).

The University's designated payment slip is required in order to pay the examination fee. Please note that applicants should request this payment slip separately to the Academic Affairs Section, either by mail or in person. If you wish to remit money from overseas, please contact the Academic Affairs Section.

[Request the application forms by mail]

Contact the Academic Affairs Section, Graduate School of Business Administration, Kobe University.

[Collect the application forms from the university in person:]

Available at the Academic Affairs Section from 9:00 a.m. to 5:00 p.m., Monday through Friday.

Note: The office is closed on Saturdays, Sundays, and public holidays.

7. Screening Method

Admission selection will be made on the basis of the screening of the application documents, letter of recommendation, research plan, and master's or MBA thesis in order to evaluate an applicant's ability to write a high-quality doctoral thesis. All documents must be written in either Japanese or English.

8. Announcement of Results

Friday, November 16, 2018, 2:00 p.m. (Tentative)

The admission results will be posted both on the bulletin board at the main entrance in Rokkodai 1st campus and on the web site of Graduate School of Business Administration. (<https://www.b.kobe-u.ac.jp/>). The official letter for successful applicants will be sent by post as well. No telephone inquiry is accepted.

9. Admission Fee

(1) Entrance fee: JPY 282,000

(2) Tuition fee (first semester): JPY 267,900 (annual amount JPY 535,800)

(The above entrance and tuition fees apply for the academic year 2018. These fees are subject to change for students enrolling in the academic year 2019. If the tuition fee changes while students are enrolled, the new tuition fee will be applicable from the date of revision.)

10. Handling of Personal Information

(1) Personal information obtained by Kobe University will be handled in the strictest confidence, in compliance with the Protection of Personal Information Act and other applicable laws and regulations, as well as Kobe University Guidelines on Personal Information Protection.

(2) Personal information used in applicant selection, such as examination results, shall be used for the screening of applicants, announcement of examination results, enrollment procedures and for the creation of study materials for future applicant screening.

(3) Personal information provided during the application process shall be used for student support services including health management, exemption from tuition fees and scholarship applications, as well as for purposes such as academic instruction, and other administrative procedures.

(4) Some work may be commissioned to a third party (hereafter referred to as contractor). When commissioning work, all or part of the personal information shall be provided to the contractor to the extent necessary to conduct the work, after imposing a duty of confidentiality.

11. Important Note

(1) Changes to information contained in application documents are not accepted after submission. The examination fee is non-refundable and no application documents will be returned after submission.

(2) An offer of admission may be subsequently rescinded where false information is provided by the applicant in the application or other related documents.

(3) An academic year begins in April and ends in March of the following year at Kobe University.

12. Inquiries about Obtaining and Submitting Application Forms

For further inquiries, please contact the Academic Affairs Section at the address below:

Academic Affairs Section,

Graduate School of Business Administration, Kobe University

2-1, Rokkodai-cho, Nada-ku, Kobe-shi

657-8501, Japan

Tel: +81-78-803-7260

Fax: +81-78-803-7294

E-mail: bkyomu@b.kobe-u.ac.jp

研究計画書 Research Plan			
フリガナ 氏名 Name		受験番号	※
研究テーマ Research Theme		研究指導教員 Supervisor	
<p>研究課題 Your Research Theme (Please explain it in detail)</p> <p>本研究科において探求しようとする研究課題を、具体的な研究テーマにふれながら述べてください。</p>			
<p>研究の背景となる経験・資源 Your Experiences and Resources</p> <p>これまでの経験、仕事上の業績・経験についてふれながら、それらが上記の研究課題に対してどのように役立つか、関連性を述べてください。なお、今後の研究にかかわりのある範囲内で、これまでの経歴を通じて利用可能な情報源（データベース、経済団体等）にも言及してください。</p>			

研究実施計画 Your Research Schedule

上記研究課題の各項目を実施するために、どのような研究活動をどのような日程で進めていくか、具体的に述べてください。

後期課程修了後の希望進路 Your Career Goal

本研究科での研究成果を今後の仕事の上でどのように活用できるか、その期待や希望を述べてください。

日本人用

平成 31 年度

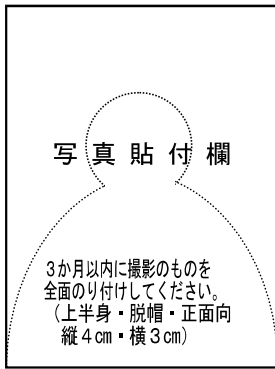
後 特

受 験 票

神戸大学大学院経営学研究科

受験番号	※
フリガナ 氏 名	男 ・ 女 年 月 日生

※欄は記入不要



写真の裏面に氏名を記載してください。写真は3か月以内に撮影したもので正面・上半身・無帽のもの。また、合格した場合入学手続きに必要ですのでなくさないようにしてください。

For foreigners

2019

後 特

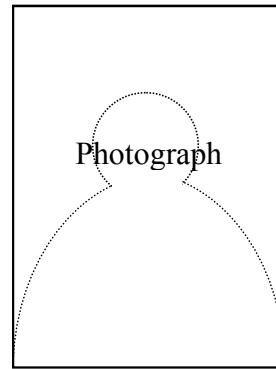
Examination Admission Slip

GBA, Kobe University

Examinee number	※
N a m e	M ・ F Date of Birth / /

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※ Official Use



Note: Your photograph must include a view from the waist up, and present a full frontal view of the face, without a hat, and be taken within the past three months. Print your name on the back of your photograph. As you are required to submit this slip at the time of enrollment, please keep it.

住所票 Address Slip

注) 合格通知, 入学手続書類等送付先及び氏名を記入してください。※は記入不要

※ Official Use

Please write your name and residential address below

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(後期課程 特別推薦)

住所票 Address Slip

注) 合格通知, 入学手続書類等送付先及び氏名を記入してください。※は記入不要

※ Official Use

Please write your name and residential address below

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(後期課程 特別推薦)

Control and Prevention of Infectious Diseases

- (1) Submission of a certificate demonstrating inoculation and an antibody test against measles and rubella: Kobe University has implemented the *Measles and Rubella Registration Policy*, and all newly enrolled Kobe University students must submit one of the following three certificates (①, ②, or ③) to prevent a possible outbreak of measles and rubella on campus.
Please note that students admitted into the following schools should submit either ① or ③: School of Medicine (Faculty of Medicine and Faculty of Health Sciences), the Graduate School of Medicine, or the Graduate School of Health Sciences.
- ① A vaccination certificate to prove that you were inoculated against measles and rubella (twice each after one year of age) .
 - ② A vaccination certificate to prove that you were inoculated with measles and rubella vaccines each within the last five years (since April 2014).
 - ③ An antibody certificate verifying that you have sufficient antibody titer in your blood (refer to the chart next page) to prevent the development of measles and rubella, based on the results of an antibody test performed within the last five years (since April 2014).
- * For ① and ②, it can be a combined vaccine of measles and rubella vaccines (e.g., MR vaccine).
 - * For ① and ②, the certificate must be issued by an accredited medical institution, and state the type of vaccine and the date of inoculation.
 - * For ③, the certificate must specify the measuring method and the measured values of antibody titer in your blood (refer to the next page), and it must satisfy the judging standard listed in the chart. A blood test report sheet itself can be accepted for submission.
If the antibody titer in your blood is insufficient, you must receive the necessary vaccination, and submit either ① or ②.
 - * You may submit a combination of ①, ②, and ③ (e.g., ① for measles, and ③ for rubella).
 - * If the antibody titer level is below requirements, yet you cannot be inoculated with vaccines for some reason (e.g. illness or body composition), please submit an official document (for example, a certificate issued by the doctor) explaining why.

<Submission Period and Place of Submission>

- All successful undergraduate and graduate applicants enrolling in April (except the Graduate School of Medicine, the Graduate School of Health Sciences, and the Graduate School of Maritime Sciences):
Submit the certificate when you register at the Medical Center for Student Health (Rokkodai) during your routine medical check-up scheduled for early April.
- All successful graduate applicants enrolling in April (the Graduate School of Medicine, the Graduate School of Health Sciences, and the Graduate School of Maritime Sciences):
Submit the certificate to the following institution by the designated date:
Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch, by April 15.
Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus), by April 15.
Students of the Graduate School of Maritime Sciences should submit directly to the Medical Center for Student Health, Fukae Branch, by the date of the medical check-up for the Maritime Sciences students.
Please note that medical check-ups for students enrolling in the following schools in April take place on different dates on their own campuses than the aforementioned routine medical check-up schedule. The schools are the Graduate School of Medicine, Graduate School of Health Sciences, and the Graduate School of Maritime Sciences.
- Successful applicants enrolling in October:
Submit the certificate when you register at the Medical Center for Student Health (Rokkodai) during the routine medical check-up scheduled for mid-late October.

- (2) Submission of a certificate demonstrating inoculation and an antibody test against epidemic parotiditis and chickenpox (Only for successful applicants enrolling in the School of Medicine including both the Faculty of Medicine and the Faculty of Health Sciences; the Graduate School of Medicine; and the Graduate School of Health Sciences):
- In addition to the measles and rubella certificate, successful applicants enrolling in the School of Medicine (the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences, are also required to submit a certificate regarding epidemic parotiditis and chickenpox. A designated form for the certificate is available at the Academic Affairs Section.
- The certificate must state that either you were inoculated against epidemic parotiditis and chickenpox (twice each after one year of age), or verify that you have sufficient antibody titer in your blood to prevent development of epidemic parotiditis and chickenpox based on an antibody test performed within the last five years (since April 2014).
- If the antibody titer in your blood is insufficient, you must receive a necessary vaccination (twice each after one year of age), by the due date for the certificate submission.
- If the antibody titer level is below requirements, yet you cannot be inoculated with vaccines for some reason (e.g., illness or body composition), please submit an official document (for example, a certificate issued by the doctor) explaining why.

<Submission Period and Place of Submission>

- Successful undergraduate and graduate applicants enrolling in April
(Only for the School of Medicine including the Faculty of Medicine and the Faculty of Health Sciences; the Graduate School of Medicine, and the Graduate School of Health Sciences):
By end of July of your first year, submit the certificate to the following:
Students of the School of Medicine (both the Faculty of Medicine and the Faculty of Health Sciences) should submit directly to the Medical Center for Student Health (Rokkodai).
Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.
Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).
(Attention: For those who are enrolled in the School of Medicine but miss the submission deadline, you may not be able to participate in the initial on-site clinical training program etc.)
- Successful graduate applicants enrolling in October
(Only for the Graduate School of Medicine and the Graduate School of Health Sciences):
Submit the certificate by end of December of your first year to the following:
Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.
Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).

Measuring Methods and Judging Standards for Protective Antibodies in Blood

	Measuring Method	Judging Standard	Remarks
Measles	IgG—EIA method	8.0 ≧ positive (16.0 ≧)*	Positive result by one of these three methods. * For the School of Medicine (both the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences: Positive result by one of these three methods, and must achieve values shown in brackets.
	PA method	128x ≧ positive (256x ≧)*	
	NT method	4.0x ≧ positive (8x ≧)*	
Rubella	HI method IgG—EIA method	32x ≧ positive 8.0 ≧ positive	Positive result by one of these two methods. (HI method is recommended)
Epidemic Parotiditis (Mumps)	IgG—EIA method	4.0 ≧ positive	Only for the following schools: School of Medicine (Faculty of Medicine, Faculty of Health Sciences), Graduate School of Medicine, and Graduate School of Health Sciences
Chickenpox	IgG—EIA method IAHA method NT method Antigen skin test	4.0 ≧ positive 4-fold ≧ positive 4-fold ≧ positive 5mm ≧ positive	Only for the following schools: School of Medicine (Faculty of Medicine, Faculty of Health Sciences), Graduate School of Medicine, Graduate School of Health Sciences Positive result by one of these four methods (IgG—EIA method is recommended)

Make sure the above methods are followed when the antibody titer is measured in your blood. The protective antibody value differs according to the measuring method used. Please note that **the judging standards are higher than the usual standards used at medical institutions.**

Students who wish to enter the School of Medicine (the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences should be aware that they are required to have an even higher level of protective antibody values listed in brackets against measles.

Before you visit a medical institution, please make an appointment and confirm that the antibody test and/or the vaccine you need are available at that institution.

When you visit a doctor at a medical institution, make sure you present this guidebook so your doctor can issue the necessary certificate(s). (Please make sure you confirm with your doctor the measuring methods and judging standards when measuring the antibody titer in your blood.)

* Points to Consider when Submitting a Certificate:

- ① Please submit the original certificate and one set of copies (A4 size).
- ② If the certificate is written in a language other than Japanese or English, please attach a document that shows either a Japanese or English translation.

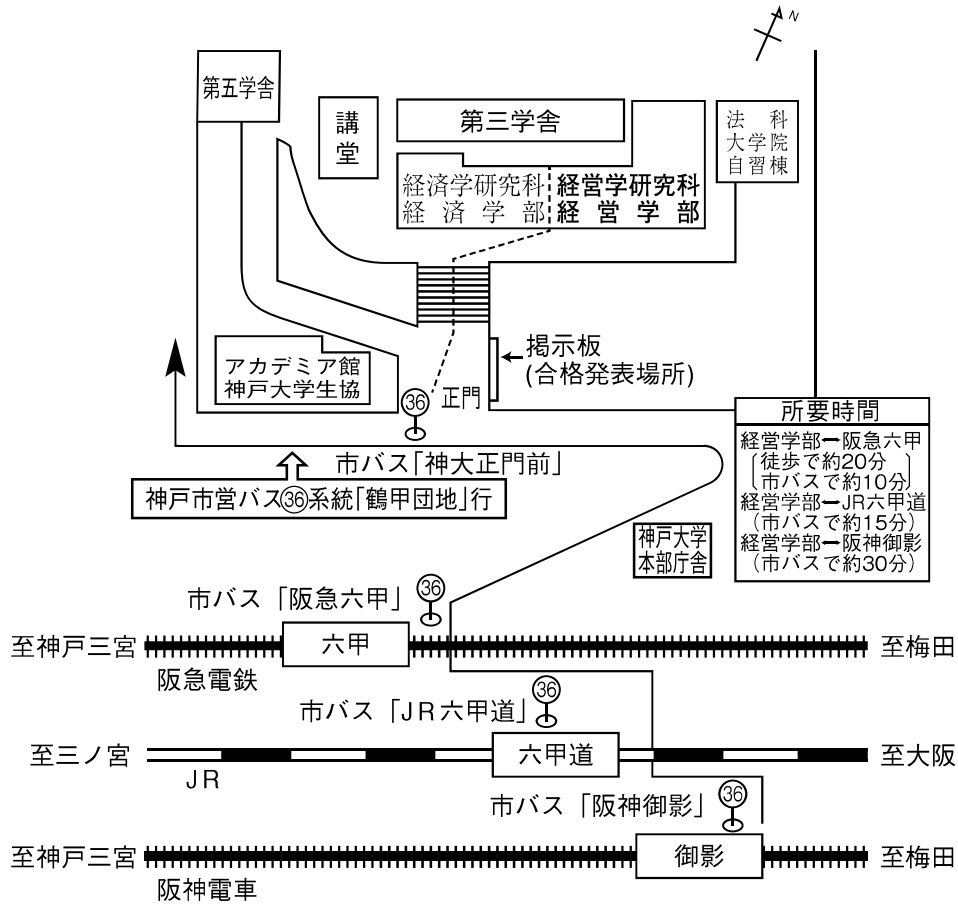
For further information, please refer to:

Medical Center for Student Health, Kobe University Tel: 078-803-5245

Student Support Division, Student Affairs Department, Kobe University Tel: 078-803-5219

試 験 場

神戸大学経営学研究科学舎所在地略図



神戸大学大学院経営学研究科

〒657-8501 神戸市灘区六甲台町2-1

TEL (078) 803-7260

2019 Application Form (sample)

Please fill in each blank, or circle the corresponding number below.

Please leave spaces with an * blank for official use.

		Examinee number	※
Family Name, First Name, Middle Name in English	Taro, Kobe		Sex: ① Male 2. Female
			Date of Birth Day/Month/Year/Age 01 / 08 / 1992 / 23
			Nationality :
Residential Address	Please fill this in Japanese if you reside in Japan. Indicate the country if you reside abroad. (Zip Code 657-8501) 2-1 Rokkodai-cho, Nada-ku, Kobe Japan Residential Phone (0 7 8) ○○○ —△△△△ Mobile () — E-mail:		Please select one of the following research fields: Management, Accounting, or Commerce.
Research Theme		Research Field and Supervisor	
Bachelor's Degree	Name of University	ABC University	
	Faculty	Faculty of Business Administration	
	Department	Department of Accounting	
	Date of Graduation	March 2008	
	Degree Name	Bachelor of Accounting	
Master's Degree	Name of University	ABC University	
	Faculty	Graduate School of Business Administration	
	Department	Major in Commerce	
	Date of Graduation	March 2010	
	Degree Name	Master of Commerce	
Contact Information in the Daytime	Name of Organization		
	Office E-mail Address & Office Phone		
	Period of Employment	(Month/Year)-(Month/Year) (/)-(/)	
Date of Acceptance	※	Office Agent's Name	※

※Official Use

(To be continued)

Curriculum Vitae

Name in English	Taro, Kobe	Date of Birth (DD/MM/YY/Age) / / /
Residential Address	(Zip Code) 2-1 Rokkodai-cho, Nada-ku, Kobe 657-8501 Japan Phone () — Mobile () — E-mail:	
Contact Person in Emergency	Name Address (Zip Code) Phone () — Mobile () — E-mail:	

Photo (4x3cm):
Your photograph must include a view from the waist up, and present a full frontal view of the face, without a hat, and be taken within the past three months.

Academic Background (Please list information from elementary school onward) and Employment History		
Period of Schooling attendance and Employment (Month/Year)-(Month/Year)	Name of schools (including department and major) and Name of Organization, Division, Position	Time Period
From 4/1992 To 3/1998	<i>ABC Elementary School</i>	6years
From 4/1998 To 3/2001	<i>ABC Junior High School</i>	3years
From 4/2001 To 3/2004	<i>ABC High School</i>	3years
From 4/2004 To 3/2008	<i>ABC University, Faculty of Business Administration, Department of Accounting</i>	4years
From 4/2008 To 3/2010	<i>ABC University, Graduate School of Business Administration, Department of Commerce</i>	2years
From 4/2010 To 3/2013	<i>ABC University, Faculty of Business Administration, Department of Management, Lecturer</i>	3years
	<div style="border: 1px solid blue; border-radius: 15px; padding: 10px; width: fit-content; margin: 0 auto;"> If you have any employment records, please provide information about the time period, name of organization, division, and position. </div>	

If there is insufficient space on this form, make copies as necessary.