

Spring

*2020 Academic Year*

**Graduate School of Business Administration  
Kobe University**

Global Master Program in Management  
Strategic Entrepreneurship and Sustainability Alliance  
Management Initiatives  
(SESAMI)

**Application Procedure (Enroll in October)**

**Graduate School of Business Administration  
Kobe University**

# The admission policies of the Graduate School of Business Administration, Kobe University

## Mission

The doctoral degree program at the Graduate School of Business Administration, Kobe University, develops students' research capabilities in the field of business administration through a five-year educational curriculum, which consists of a two-year master's program and a three-year doctoral program. Its mission is as follows:

### (1) Master's Program

The program provides students with specialized and advanced knowledge in the fields of management, accounting, commerce and related fundamental disciplines, and develops students' ability to apply scientific methodologies for generating new managerial insights. After the completion of this program, students should be able to contribute to the development of their respective fields at universities and research institutions or in the industry.

### (2) Doctoral Program

The program provides students with research opportunities to familiarize themselves with in-depth knowledge and develop the ability to conduct research with originality in the fields of management, accounting, commerce and related fundamental disciplines. After the completion of this program, students should be able to engage in research and education and play a leading role in their respective fields at universities and research institutions. They should influence the world through their research achievements and contribute to the progress and development of humanity.

## The attributes of students sought by the program

The doctoral degree program at the Graduate School of Business Administration, Kobe University seeks students with the qualities and abilities that suit its mission. For this purpose, the program accepts students with exceptional abilities regardless of their university and academic background. Applicants with the following qualities and abilities are sought:

- Applicants with a strong will to investigate the basic principles of management, accounting and commerce
- Applicants with the capabilities to acquire the scientific methodology for resolving research questions in management, accounting and commerce
- Applicants with the capabilities to conceptualize and think through their research outcomes into new scientific insights in the fields of management, accounting and commerce

## Strategic Entrepreneurship and Sustainability Alliance Management Initiatives (SESAMI) Program at the Graduate School of Business Administration, Kobe University

The Graduate School of Business Administration, Kobe University, initiated in April 2013 a new MA/PhD program, the Strategic Entrepreneurship and Sustainability Alliance Management Initiatives (SESAMI) program. In April 2015, its Master program becomes a part of the GMAPs (Global Master Programs), jointly established with the Economics School and the Law School, and is called the GMAP in Management (SESAMI). The SESAMI program is to advance the frontiers of knowledge and practice in the fields of strategic entrepreneurship and sustainability alliance management, which are founded on a thorough understanding of a wide range of management disciplines. The SESAMI program covers entrepreneurial activities with a particular emphasis on sustainability, in a broad sense, including supply chain management, strategic management and marketing. The SESAMI program also calls for the formation of alliances with other research/education institutions and practicing private/public organizations.

### Program Overview and Issues Tackled during the Program

Over the past two decades, the market share and profitability of Japanese companies in many business sectors have declined, and the presence of Japanese companies in newer sectors is becoming inconspicuous. This decline in corporate international competitiveness and vigor has progressed despite the excellent *Monozukuri* (manufacturing and craftsmanship) and technological innovation capabilities that are the foundation of Japanese business systems. The reasons for this decline include not only an inability to demonstrate the strengths of Japanese business systems in the markets, where companies must extensively collaborate with multiple stakeholders to raise capital globally and develop their businesses, but also the constraints caused by divergence from the global standards set by the United States and Europe. To achieve the ultimate aim of revitalizing Japanese companies, this program begins by addressing the relative lack of **entrepreneurship** in Japan, in particular, with respect to start-ups, corporate entrepreneurship and strategic alliances, a lack that is exacerbated by a shortage of experts on sophisticated, complicated and globalized financial systems and corporate governance. The second issue is the lack of the deployment of the sustainability alliance management approach, which is economically viable and promotes **sustainable alliance** with other companies, the environment and regional society. This issue is also exacerbated by a shortage of experts. Given the current situation, in which the short-term orientation of global finance has caused devastating economic crisis, an urgent issue is the introduction of long-term sustainability concepts such as the efficient use of raw materials and energy, reduction of environmental pollutants, and building of global supply chains in sustainable alliance with regional society. The objectives of this program are (1) to define **the educational and research area known as strategic entrepreneurship and sustainability alliance management**, which fuses entrepreneurship and sustainable alliances; and (2) to produce **experts on strategic entrepreneurship and sustainability alliance management** who can set the global standards to leverage the strengths of Japanese business systems.

### Features of the Program and the Types of Graduates It Seeks to Produce

The experts produced by this program are the MA/PhDs equipped with **advanced specialist knowledge** of strategic entrepreneurship and sustainability alliance management. They possess a **systematic understanding** of and **analytical capabilities** in these areas. They also possess **practical problem-solving and theory generation capabilities**, for reconstructing management theories through hypothesis formation and testing in areas where corporate activities are conducted internationally. In addition, they can exercise **leadership** to coordinate stakeholders from multiple organizations. To produce graduates with such specialized and advanced capabilities, the program places emphasis on new and unique initiatives and strategic alliances as follows:

1. **All-English-language coursework will continue throughout the year**, with subjects taught in collaboration with researchers affiliated with universities overseas.
2. **Research projects** will involve collaboration with companies that do business internationally. Projects are designed to develop practical problem-solving abilities.
3. **Field studies** will involve collaboration with companies that do business internationally and with overseas universities, and are designed to encourage application-based theory generation.
4. **Group instruction will include international and corporate collaboration**, and will be conducted in the Strategic Entrepreneurship Laboratory and Sustainability Alliances Management Laboratory.
5. **Industry-government-academic international workshops** aimed at building international standards in strategic entrepreneurship and sustainable alliance management will be held regularly.

### Student Admission Policies

The school seeks applicants from a broad range of backgrounds, both from Japan and overseas, who wish to work after their completion of the program as strategic entrepreneurship and sustainable alliance management experts both in academic institutions and in companies deploying their operations internationally. The classes in the first year of the master's program cover general business subjects, and the program is open to a broad range of applicants, irrespective of their previous fields of university study. Applicants may hold degrees in other social sciences, natural sciences, or humanities.

In the selection process, applicants will be evaluated on their English communication ability as demonstrated by suitable scores in TOEFL, IELTS, or TOEIC, their basic scholastic aptitude as demonstrated by suitable scores in GMAT or GRE, or their potential research capability as demonstrated by previous research output or class assignment research reports, as well as evaluations they have received and the research plan they have developed.

\* For details of the **SESAMI Program**, please visit the following website.

<https://sesami.b.kobe-u.ac.jp/>

## 1. Number of Students to Be Admitted

A few

## 2. Applicant Qualifications

Applicants must fulfill one of the following criteria.

- (1) Applicants who have graduated or will graduate from a four-year university program in Japan by September 30, 2020.
- (2) Applicants who have received a bachelor's degree under Article 104-4 of the School Education Law of Japan or will receive one by September 30, 2020.
- (3) Applicants who have completed at least 16 years of formal education overseas or will complete it by September 30, 2020. and have the academic ability equivalent to or higher than that of a Japanese university graduate.
- (4) Applicants who have graduated with at least 16 years of formal education at an overseas school by completing the class subjects in a distance learning course while residing in Japan, or will complete the course by September 30, 2020.
- (5) Applicants who have completed a course at a foreign university in Japan (limited to those courses for which graduates have completed at least 16 years of formal education in the relevant foreign nation), that is recognized as an educational facility in that nation's school education system, by the Japanese Ministry of Education, Culture, Sports, Science and Technology, or will complete the course by September 30, 2020.
- (6) Applicants who have graduated from specialized training colleges course (limited to courses that are four years or longer and that meet the other standards stipulated by the Japanese Ministry of Education, Culture, Sports, Science and Technology) that has been separately recognized by the Japanese Ministry of Education, Culture, Sports, Science and Technology, or will complete the course by September 30, 2020.
- (7) Applicants who have been specially designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology (under the Ministry of Education Notification No. 5, 1953).
- (8) Applicants who have enrolled in Japanese graduate school under Article 102-2 of the School Education Law of Japan and have been recognized as possessing the necessary academic ability to receive instruction at the Graduate School of Business Administration, Kobe University.
- (9) Applicants whom the Graduate School of Business Administration of Kobe University has deemed via a separate enrollment eligibility screening process to possess academic ability equivalent to or higher than a university graduate and who will be 22 years of age by September 30, 2020.
- (10) Applicants who fulfill one of the following requirements and have been recognized as having obtained excellent results in credit units designated by this graduate school:
  - I. Applicants who have been enrolled at university for three years or more by September 30, 2020.
  - II. Applicants who have completed a course of at least 15 years of formal education overseas, or will complete the course by September 30, 2020.
  - III. Applicants who have graduated with at least 15 years of formal education at an overseas school by completing the class subjects in a distance learning course while residing in Japan, or will complete the course by September 30, 2020.
  - IV. Applicants who have completed a course at a foreign university in Japan (limited to those courses for which graduates have completed at least 15 years of formal education in the relevant foreign nation), that is recognized as an educational facility in that nation's school education system, by the Japanese Ministry of Education, Culture, Sports, Science and Technology.

Note 1: If your qualifications meet criterion (8), please contact the Academic Services Office by Wednesday, April 1, 2020 before you submit your application documents.

Note 2: If your qualifications meet criterion (9), your eligibility will be reviewed by the Admission Committee. Please obtain an "Application for Entrance Screening" form from the Academic Services Office and apply. (Please send in a self-addressed envelope (Standard size 23.5 cm×12 cm) attached with a stamp of the value sufficient to reach you back in a timely manner – JPY 84 inside Japan). Your application documents must arrive at our office between Wednesday, April 1 and Monday, April 6, 2020.

Note 3: If your qualifications meet criterion (10), please contact the Academic Services Office by Wednesday, April 1, 2020 before you submit your application documents.

## 3. Application Period

Applications must be received between Thursday, May 7 and Wednesday, May 13, 2020.

All applications must be sent by registered express mail. Please write "SESAMI Program Application" in red ink on the front of the envelope. Applications submitted in person will not be accepted.

## 4. Application Procedure

Enclose the required application documents listed below in an envelope and send it to the Academic Services Office by registered express mail.

Address: Academic Services Office,  
Graduate School of Business Administration, Kobe University

2-1, Rokkodai-cho, Nada-ku, Kobe-shi 657-8501, Japan  
Tel: +81-78-803-7260 Fax: +81-78-803-7294  
E-mail: bkyomu@b.kobe-u.ac.jp

**(1) Application Form and Curriculum Vitae**

Please complete these in the Graduate School's designated format.

**(2) Application Fee**

Please pay the application fee (JPY 30,000) at a Japanese post office using the special payment slip. The postal transfer payment receipt (with the date stamp issued by the post office) must be attached in the designated space on the application. International students on a MEXT Scholarship should submit a copy of their MEXT Scholarship Certificate instead of the application fee. If you wish to remit money from overseas, please use the contact details found in the **Inquiries about Obtaining and Submitting Application Forms** section below.

**(3) Research Plan (four copies)**

Applicants must complete this step by themselves in the Graduate School's designated format.

**(4) Previous Research Output or Documented Proof of Basic Scholastic Abilities**

Applicants must submit details of major research output that show sufficient capability for research (up to three articles, providing four copies of each): examples are a copy of graduation thesis, copies of research papers, copies of term reports, or copies of GMAT/GRE scores, etc. Once submitted, documents will not be returned.

**(5) Documented Proof of English Proficiency**

TOEFL (Internet-based Test) Examinee's Score Record (original), IELTS Test Report Form (original), or TOEIC Official Score Certificate (original) are required. Applicants who have graduated from a university or graduate school (excluding distance learning programs) where English is the official language of instruction are required to submit a certificate of graduation and academic transcripts.

Note: Facing the world wide infection spread of the Coronavirus (COVID-19) in 2020, if you cannot take any of the above tests, please contact the Academic Services Office before you submit your application documents, as soon as possible.

Scores from TOEFL-ITP, TOEIC-IP, TOEIC SW, or TOEIC-Bridge are not acceptable.

If you submit a score of revised TOEFL Paper-delivered Test, please contact the Academic Services Office before you submit your application documents.

**(6) Examination Admission Slip with Photograph**

Please complete the required information in the Graduate School's designated format and attach your photograph (4 cm×3 cm-size color photograph showing the full face without a hat, with the head and shoulders facing front on; The photo must have been taken within the three months prior to the submission of the application).

**(7) Academic Transcript**

Submit an original transcript issued by the president (or dean) of the university from which the applicant graduated.

**(8) Certificate of (Expected) Graduation**

Submit an original certificate of (expected) graduation issued by the president (or dean) of the university from which the applicant graduated. In addition, the applicant who graduated a foreign university need to submit an original certificate of degree (English or Japanese) issued by the president (or dean) of the university.

**(9) Applicant Evaluation Form**

Two applicant evaluation forms must be submitted in the Graduate School's designated format. Two different evaluators should complete the applicant evaluation forms. Suitable evaluators are university professors who have supervised the applicant, superiors at the applicant's current company or research institute, or an equivalent. Each evaluation form must be sealed in the envelope with a seal or signature over the flap. A specific envelope size or format is not required.

**(10) Certificate of Alien Registration**

Foreign applicants residing in Japan should submit an official document indicating their residence status in Japan issued by the head of their residential city/ward/town/village. Example: "Copy of Resident Record" (issued within 30 days), etc.

**(11) Others: Proof of Japanese Proficiency (not compulsory)**

Example: a copy of the Japanese Language Proficiency (JLPT) scores report.

**(12) Address Slip**

Applicants must fill in their name, address, and zip code in the Graduate School's designated format (This information is used to send the Examination Admission Slip and enrollment procedure documentation).

**(13) Self-Addressed Stamped Envelope**

Applicants must enclose a standard size (23.5cm×12 cm) self-addressed envelope with their name, address, and zip code and with stamps attached for return postage (express mail postage of JPY 374 if in Japan). If you request for sending outside of Japan, please contact the academic Services Office.

Note 1: Each certificate is required to be original.

Note 2: As for documents such as certificates prepared in languages other than English, please attach a Japanese

or English translation with a certificate of translation issued by a public institution such as the relevant consulate or embassy (The certificate in Chinese should be translated at a public institution in China). Please prepare and attach your own translation (English or Japanese) for research papers or related documents in languages other than English or Japanese.

Note 3: If your name has changed for any reason, and those on the application for enrollment and the certificates differ, please attach a certificate issued by a public institution that can confirm the change.

## 5. Obtaining the Application Forms

Please obtain the designated application forms by one of the following procedures.

[Download the application forms from the website:]

On the Entrance Exam Information page, select the SESAMI program and from the Application Forms tab, proceed to the Downloads page (<https://www.b.kobe-u.ac.jp/prospective/exam/phd>). The university's designated payment form is required in order to pay the application fee. Please note that applicants must obtain this payment form separately from the university, either by mail or in person. If you wish to remit money from overseas, please use the contact details found in the Inquiries about Obtaining and Submitting Application Forms section below.

[Have the application forms mailed to you:]

Inquire contact with the Academic Services Office, Graduate School of Business Administration, Kobe University.

[Collect the application forms from the university in person:]

Arrive at the Academic Services Office from 9:00 a.m. to 5:00 p.m., Monday through Friday.

Note: The office is closed on Saturdays, Sundays, and public holidays.

## 6. Screening Method

Admission selection will be based on all application documents submitted.

## 7. Announcement of Results

Friday, June 19, 2020, 2:00 p.m.

The admission results will be posted both on the bulletin board at the main entrance in Rokkodai 1st campus and on the web site of Graduate School of Business Administration. (<https://www.b.kobe-u.ac.jp/>). The official letter for successful applicants will be sent by post as well. No telephone inquiry is accepted.

## 8. Admission Fee

(1) Entrance fee: JPY 282,000

(2) Tuition fee (first semester): JPY 267,900 (annual amount JPY 535,800)

(The above-mentioned entrance and tuition fees apply for the 2019 academic year. If the tuition fee changes while students are enrolled, the new tuition fee will be applicable from the date of revision.)

## 9. Treatment of Private Information

- (1) Personal information held by the school will be handled in the strictest confidence, in compliance with the "Protection of Personal Information Act" and other laws and regulations, and in accordance with the "Kobe University Guidelines on Personal Information Protection."
- (2) Personal information used in applicant selection, such as examination results, shall be used for the selection of applicants (processing applications, selection), in announcement of examination results, enrollment procedures and in the creation of study materials for future applicant screening methods.
- (3) Personal information of applicants provided during the application process shall be used for educational purposes, such as student support services for new students (such as health management, exemption from tuition fees and scholarship applications), for purposes such as academic instruction, and for work related to tuition fees and any other aspects.
- (4) Some work may be commissioned to another company (hereafter -'contractor'-). When commissioning work, all or part of the personal information provided to us shall be provided to the contractor, to the extent necessary to conduct the work, after imposing a duty of confidentiality.

## 10. Important Note

- (1) Information contained on application documents may not be changed after submission. None of the application fee will be refunded and no application documents will be returned.
- (2) An applicant's enrollment or offer of admission may be subsequently rescinded if false information is provided by the applicant on the application forms or other documents.
- (3) An academic year begins in April and ends in March of the following year at Kobe University.

## 11. Inquiries about Obtaining and Submitting Application Forms

For further inquiries, please contact the Academic Services Office at the address below:

Academic Services Office,

Graduate School of Business Administration, Kobe University

2-1, Rokkodai-cho, Nada-ku, Kobe-shi 657-8501, Japan  
Tel: +81-78-803-7260 Fax:+81-78-803-7294  
E-mail: [bkyomu@b.kobe-u.ac.jp](mailto:bkyomu@b.kobe-u.ac.jp)

## 2020 Application Form

Please fill in each blank, or circle the corresponding number below.  
Please leave spaces with an \* blank for official use.

	Examinee number	*Official use
--	--------------------	---------------

Name in English				Sex
Name in Own Language	(Family name)	(First name)	(Middle name)	1 M      2 F

Date of Birth				Domicile (For Japanese) Nationality (For Foreigner)		Name Change		
Day	Month	Year	Age			Date changed	(Month)	(Year)
				都 道 府 県		Original name		

Qualifications for Admission (Undergraduate)		(Official Name of the School)			Status	Date of Graduation					
National	1				Expected						
Public	2				1						
Private	3				Graduated						
Foreign	4	(Faculty)	(Department)	2	Month	Year					
Others	5	(Degree Name)			Others						
					3						

Final Education	If you attended a school after your graduation from the university listed above, list the name of the school below:									
	Graduated					Degree Name				
	Expected	(Month)		(Year)						

Residential Address Please fill this in Japanese if you reside in Japan.  Indicate the country if you reside abroad.	Zip Code				City/State			
	Tel				E-mail 1			
				E-mail 2				

Application Fee
Attach the properly stamped payment receipt to this space.  If you wish to remit money from overseas, please consult section 11, "Inquires about Obtaining and Submitting Application Forms."



## Research Plan

Name

Examinee number

※

**(1) Describe the highlights of your accomplishments through your educational and research experience and/or your business and practical experience (approximately 200 words).**

**(2) Please explain why you are applying for the SESAMI program at Kobe University (approximately 100 words).**

**(3) Describe your career goals following the completion of this MA/PhD program (approximately 100words).**

**(4) Describe the research plan that you wish to pursue during the SESAMI program including the theme, approach, methods, and reason why you chose the particular topic (approximately 400 words).**

日本人用

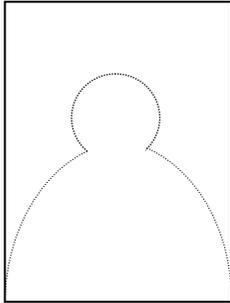
2020年度

# 受 験 票

神戸大学大学院経営学研究科

受験番号	※
フリガナ 氏 名	男・女 年 月 日生
※	

※欄は記入不要。



写真の裏面に氏名を記載してください。写真は3か月以内に撮影したもので正面・上半身・無帽のもの。また、合格した場合入学手続きに必要ですのでなくさないようにしてください。

For foreigners

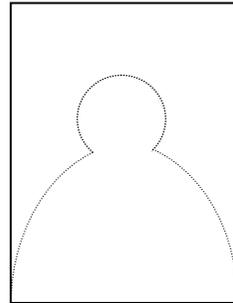
2020year

# Examination Admission Slip

GBA, Kobe University

Examinee number	※
Name	M・F Date of Birth / /
※	

※Official use



Note: Your photograph must include a view from the waist up, and present a full frontal view of the face, without a hat, and be taken within the past three months. Print your name on the back of your photograph. As you are required to submit this slip at the time of enrollment, please keep it.

## Address Slip (住所票)

(Note) Please write your name and residential address. ※official use

Name

Address

(SESAMI program) Do not detach.

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## Address Slip (住所票)

(Note) Please write your name and residential address. ※official use

Name

Address

(SESAMI program) Do not detach.

**志願者評価書**  
**Applicant Evaluation Form**

神戸大学大学院経営学研究科  
Graduate School of Business Administration, Kobe University

志願者氏名 : \_\_\_\_\_  
Name of Applicant 姓 (Family) 名 (First) (Middle)

評価者の方へ

この度上記志願者より、評価者として貴方のお名前を頂きました。つきましては当該志願者の学力、人柄および特記すべき事項に関してご意見を承りたくよろしくお願い申し上げます。なお、志願者評価書には本用紙をご使用いただき、封筒に入れ割印またはご署名のうえ、志願者本人に速やかにご返却いただきますようお願いいたします。志願者は未開封の封筒を願書と共に当大学院へ提出します。志願者が出願期間内に書類を提出できますよう、ご協力の程よろしくお願い申し上げます。

神戸大学大学院経営学研究科教務係

**To the Evaluator:** The person named above has applied to our graduate school and has specified your name as an evaluator. Please evaluate this applicant's academic ability, personal traits, and other relevant information. Please use this form for your evaluation, seal the evaluation in an envelope, and sign across the seal, and then return it directly to the applicant. The applicant will forward the application form together with the confidential evaluation to the graduate school. To allow the applicant to submit a complete application within the application period, your prompt attention would be sincerely appreciated. Your evaluation will be kept strictly confidential by our office.

Admissions Office, Graduate School of Business Administration, Kobe University

	非常に優秀 Truly Exceptional Top 5%	優秀 Excellent Top 10%	とても良い Very Good Top 25%	良い Good Top 50%	平均以下 Below Below 50%	評価不可能 Unable to Judge
学力 Academic Ability						
分析力 Analytical Ability						
独創性・創造性 Originality/Creativity						
柔軟性 Flexibility						
口頭表現能力 (英語) Ability to Communicate in English						
文章表現能力 (英語) Ability to Write in English						
協調性 Ability to Work with Others						
指導力 Leadership						

次頁へ続く Please continue on the next page.

**志願者評価書**  
**Applicant Evaluation Form**

- ◆ 志願者の資質・才能などについて特記すべき事項があれば、具体的に記述してください。

Please describe the applicant's special personal qualities and/or abilities.

-----  
評価者氏名： \_\_\_\_\_  
Evaluator's Name in Full 姓 (Family) 名 (First) (Middle)

志願者との関係：  
Relationship with Applicant \_\_\_\_\_

役職：  
Title \_\_\_\_\_

所属機関：  
Institution \_\_\_\_\_

住所：  
Present Address \_\_\_\_\_

電話： \_\_\_\_\_ Eメール：  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

日付： \_\_\_\_\_ 署名/捺印： \_\_\_\_\_ 印  
Date Year /Month/ Day Signature/Seal

# 出願時の検定料の納付について

2020年度入学願書受付時の検定料納付についてご案内します。

検定料 30,000円

- ・下半分の郵便局専用払込用紙を切り取って、最寄りの郵便局で納付してください。手数料は別途ご負担願います。
- ・出願の際、郵便局での振替払込受付証明書（郵便局の日附印が必要）により検定料の納付確認をいたしますので、振替払込受付証明書を願書の所定の欄に貼付して提出してください。日附印が押されていない場合は、出願を受理できませんので必ず確認してください。
- ・振替払込受付証明書の出願者名（カタカナ）は、必ず記入してください。
- ・ご依頼人の欄は、志願者本人の名前を記入してください。（願書の氏名と照合します。）
- ・予め余裕を持って検定料の払込みを済ませ、出願期間内に必着するように出願書類は郵送（書留速達）により送付してください。

ここから下を切り取って郵便局・ゆうちょ銀行の取扱窓口でお渡しく下さい。

願書貼付用ですので納付後忘れずに受領してください。



00		大阪		払込取扱票									
口座番号		金額											
00930-0-203371		¥30000											
加入者名		神戸大学											
通信用欄		* 2020年度 検定料 【大学院】 志望学部 経営学研究科 学生区分 博士課程前期課程 SESAMI											
ご依頼人		おところ（郵便番号） おなまえ 様 （電話番号）											
日附印													
料金額		円											
備考													

振替払込受付証明書	
願書貼付用（お客さま用） （ご依頼人→郵便局・ゆうちょ銀行→ご依頼人）	
口座番号	00930-0-203371
加入者名	神戸大学
払込金額	¥30,000
払込目的	2020年度 経営学研究科 (B SESAMI) 検定料
ご依頼人住所氏名(フリガナ)	*
日附印	

各票の※印欄は、ご依頼人において記載してください。

記載事項を訂正した場合は、その箇所に訂正印を押してください。切り取らないでお出してください。

この余白部分は不要ですので、切り取って郵便局・ゆうちょ銀行にお出してください。

裏面の注意事項をお読みください。(ゆうちょ銀行) (承認番号大 第40583号)  
これより下部には何も記入しないでください。

この受領証は、大切に保管してください。

(承認番号大証第490号)

※お支払いはATMではなく、  
必ず郵便局・ゆうちょ銀行窓口にて通常払込みでお願いします。  
電信払込みは利用しないでください。

見本

(ご注意)  
・この用紙は、機械で処理する  
ので、金額を記入する際は、筆  
で正確に記入してください。  
また、本票を汚したり、折り曲げ  
たりしないでください。  
~~この用紙は、ゆうちょ銀行又は  
郵便局の払込機能付きATMでも  
ご利用いただけます。~~  
・この払込書を、ゆうちょ銀行又  
は郵便局の渉外員にお預けになる  
ときは、引換えに預り証を必ずお  
受け取りください。  
・この用紙による、払込料金は、  
ご依頼人様が負担することとなり  
ます。  
・ご依頼人様からご提出いただき  
ました払込書に記載されたおと  
ころ、おなまえ等は、加入者様に  
通知されます。  
・この受領証は、払込みの証拠と  
なるものですから大切に保管して  
ください。

収入印紙  
課税相当額以上  
貼 付  
印

この場所には、何も記載しないでください。

## Control and Prevention of Infectious Diseases

### (1) Submission of a certificate demonstrating inoculation and an antibody test against measles and rubella:

Kobe University has implemented the *Measles and Rubella Registration Policy*, and all newly enrolled Kobe University students must submit one of the following three certificates (①, ②, or ③) to prevent a possible outbreak of measles and rubella on campus.

Please note that students admitted into the following schools should submit either ① or ③: School of Medicine (Faculty of Medicine and Faculty of Health Sciences), the Graduate School of Medicine, or the Graduate School of Health Sciences.

- ① A vaccination certificate to prove that you were inoculated against measles and rubella (twice each after one year of age).
- ② A vaccination certificate to prove that you were inoculated with measles and rubella vaccines each within the last five years (since April 2016).
- ③ An antibody certificate verifying that you have sufficient antibody titer in your blood (refer to the chart next page) to prevent the development of measles and rubella, based on the results of an antibody test performed within the last five years (since April 2016).

- \* For ① and ②, it can be a combined vaccine of measles and rubella vaccines (e.g., MR vaccine).
- \* For ① and ②, the certificate must be issued by an accredited medical institution, and state the type of vaccine and the date of inoculation.
- \* For ③, the certificate must specify the measuring method and the measured values of antibody titer in your blood (refer to the next page), and it must satisfy the judging standard listed in the chart. A blood test report sheet itself can be accepted for submission.  
If the antibody titer in your blood is insufficient, you must receive the necessary vaccination, and submit either ① or ②.
- \* You may submit a combination of ①, ②, and ③ (e.g., ① for measles, and ③ for rubella).
- \* If the antibody titer level is below requirements, yet you cannot be inoculated with vaccines for some reason (e.g. illness or body composition), please submit an official document (for example, a certificate issued by the doctor) explaining why.

### <Submission Period and Place of Submission>

- All successful undergraduate and graduate applicants enrolling in April (except the Graduate School of Medicine, the Graduate School of Health Sciences, and the Graduate School of Maritime Sciences):  
Submit the certificate when you register at the Medical Center for Student Health (Rokkodai) during your routine medical check-up scheduled for early April.
- All successful graduate applicants enrolling in April (the Graduate School of Medicine, the Graduate School of Health Sciences, and the Graduate School of Maritime Sciences):  
Submit the certificate to the following institution by the designated date:  
Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch, by April 16.  
Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus), by April 16.  
Students of the Graduate School of Maritime Sciences should submit directly to the reception desk on the date of the medical check-up for Maritime Sciences students.  
Please note that medical check-ups for students enrolling in the following schools in April take place on different dates on their own campuses than the aforementioned routine medical check-up schedule. The schools are the Graduate School of Medicine, Graduate School of Health Sciences, and the Graduate School of Maritime Sciences.
- Successful applicants enrolling in October:  
Submit the certificate when you register at the Medical Center for Student Health (Rokkodai) during the routine medical check-up scheduled for mid-late October.

### (2) Submission of a certificate demonstrating inoculation and an antibody test against epidemic parotiditis and chickenpox (Only for successful applicants enrolling in the School of Medicine including both the Faculty of Medicine and the Faculty of Health Sciences; the Graduate School of Medicine; and the Graduate School of Health Sciences):

In addition to the measles and rubella certificate, successful applicants enrolling in the School of Medicine (the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences, are also required to submit a certificate regarding epidemic parotiditis and chickenpox. A designated form for the certificate is available at the Academic Affairs Section.

The certificate must state that either you were inoculated against epidemic parotiditis and chickenpox (twice each after one year of age), or verify that you have sufficient antibody titer in your blood to prevent development of epidemic parotiditis and chickenpox based on an antibody test performed within the last five years (since April 2016).

If the antibody titer in your blood is insufficient, you must receive a necessary vaccination (twice each after one year of age), by the due date for the certificate submission.

If the antibody titer level is below requirements, yet you cannot be inoculated with vaccines for some reason (e.g., illness or body composition), please submit an official document (for example, a certificate issued by the doctor) explaining why.

<Submission Period and Place of Submission>

- Successful undergraduate and graduate applicants enrolling in April  
(Only for the School of Medicine including the Faculty of Medicine and the Faculty of Health Sciences; the Graduate School of Medicine, and the Graduate School of Health Sciences):  
By end of July of your first year, submit the certificate to the following:  
Students of the School of Medicine (both the Faculty of Medicine and the Faculty of Health Sciences) should submit directly to the Medical Center for Student Health (Rokkodai).  
Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.  
Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).  
(Attention: For those who are enrolled in the School of Medicine but miss the submission deadline, you may not be able to participate in the initial on-site clinical training program etc.)
- Successful graduate applicants enrolling in October  
(Only for the Graduate School of Medicine and the Graduate School of Health Sciences):  
Submit the certificate by end of December of your first year to the following:  
Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.  
Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).

**Measuring Methods and Judging Standards for Protective Antibodies in Blood**

	Measuring Method	Judging Standard	Remarks
Measles	IgG – EIA method	8.0 ≧ positive (16.0 ≧ ) *	Positive result by one of these three methods. * For the School of Medicine (both the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences: Positive result by one of these three methods, and must achieve values shown in brackets.
	PA method	128x ≧ positive (256x ≧ ) *	
	NT method	4.0x ≧ positive (8x ≧ ) *	
Rubella	HI method	32x ≧ positive	Positive result by one of these two methods. (HI method is recommended)
	IgG – EIA method	8.0 ≧ positive	
Epidemic Parotiditis (Mumps)	IgG – EIA method	4.0 ≧ positive	Only for the following schools: School of Medicine (Faculty of Medicine, Faculty of Health Sciences), Graduate School of Medicine, and Graduate School of Health Sciences
Chickenpox	IgG – EIA method	4.0 ≧ positive	Only for the following schools: School of Medicine (Faculty of Medicine, Faculty of Health Sciences), Graduate School of Medicine, Graduate School of Health Sciences Positive result by one of these four methods (IgG – EIA method is recommended)
	IAHA method	4-fold ≧ positive	
	NT method	4-fold ≧ positive	
	Antigen skin test	5mm ≧ positive	

Make sure the above methods are followed when the antibody titer is measured in your blood.

The protective antibody value differs according to the measuring method used. Please note that **the judging standards are higher than the usual standards used at medical institutions.**

Students who wish to enter the School of Medicine (the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences should be aware that they are required to have an even higher level of protective antibody values listed in brackets against measles.

Before you visit a medical institution, please make an appointment and confirm that the antibody test and/or the vaccine you need are available at that institution.

When you visit a doctor at a medical institution, make sure you present this guidebook so your doctor can issue the necessary certificate(s). (Please make sure you confirm with your doctor the measuring methods and judging standards when measuring the antibody titer in your blood.)

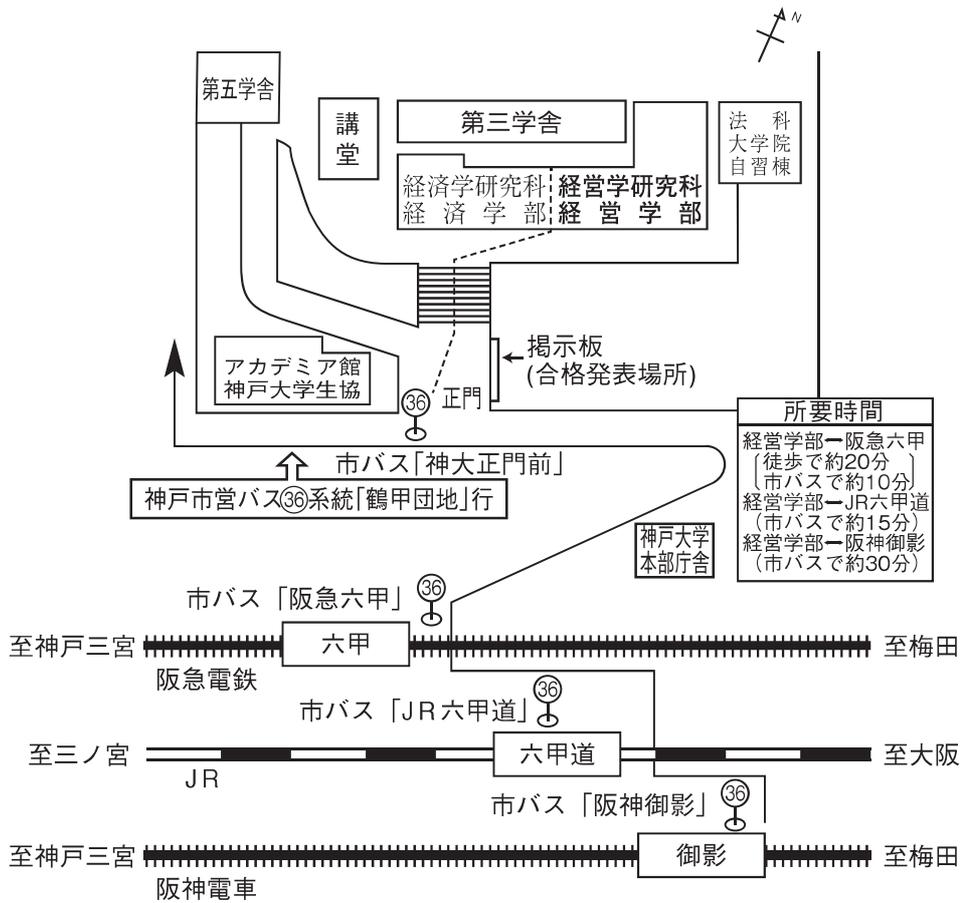
\* Points to Consider when Submitting a Certificate:

- ① Please submit the original certificate and one set of copies (A4 size).
- ② If the certificate is written in a language other than Japanese or English, please attach a document that shows either a Japanese or English translation.

For further information, please refer to:

Medical Center for Student Health, Kobe University Tel: 078-803-5245  
Student Support Division, Student Affairs Department, Kobe University Tel: 078-803-5219

## 神戸大学経営学研究科所在地略図



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